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AUG 17 2022

NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 6
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

Jan Wise, Administrative Assistant

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other _____

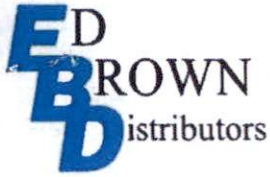
Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: _____

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Monis Steward
Signature

8/16/2022
Date



Commercial Laundry Systems

Invoice

AUG 15 2022

#INV87859

Date: 08/12/2022

3236 Irving Blvd.
Dallas TX 75247

Bill To
Navarro County Jail
312 W 2nds Avenue
Corsicana TX 75110-4672
United States

Ship To
Navarro County Jail
300 West 2nd
CORNICANA TX 75110-4672
United States

TOTAL

\$789.33

Due Date: 09/11/2022

Terms
Net 30

PO # & Memo
Phone Order/Drop ship

Sales Rep
Jessie Armstrong
(214) 352-9494

Shipping Method
UPS® Ground

Qty	Item	Serial #	Rate	Amount
2	SEKO-OPL-LL Seko OPL basic LL, Two Pump GPL18L18W2U00, 10 oz/min		\$373.80	\$747.60

Subtotal	\$747.60
Shipping	\$41.73
Tax Total	\$0.00
Total	\$789.33

Debit: 101-512-321 \$747.60
 Desc: SEKO OPL Basic 2 Pump Dispenser
 PO#: NA
 Invoice#: INV 87859
 Vendor#: 2738

Shipping \$41.73

Morris Steward
8/15/2022

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